

Tucson Chinese Cultural Center Oral History Program

Permission for Use of Images and Ephemera

The purpose of the Tucson Chinese Cultural Center's Oral History Program (TCCC-OHP) image collection project is to collect by digital scanning donated photographs, slides, and paper documents to enhance the historical content of the recordings and transcripts gathered from oral history interviews.

1. The scanned images may be published on the World Wide Web and may be incorporated into print publications.
2. The Tucson Chinese Cultural Center will preserve the digital images in house, where they will be preserved and made available for scholarly use and public dissemination.
3. Copyright for the items remain the property of the photographer or author/creator.
4. The Tucson Chinese Cultural Center will take all due precautions to protect and preserve donated original materials during the scanning process but can accept no responsibility of liability for any damage or loss.
5. The donor will assist the TCCC-OHP by providing contextual descriptions for each scanned image.
6. Use of the digital image collection by the Tucson Chinese Cultural Center will be for scholarly use only, with no commercial intent or outcome.
7. Acknowledgement of the donor and/or copyright holder will be made in each case of published use by the Tucson Chinese Cultural Center.
8. Use of donated digital images in academic publications such as scholarly articles and books. The TCCC-OHP will make good faith efforts to contact donors and/or copyright holders with publication information and an addendum release.

For more information regarding donation inquiries and uses in publications, please contact Priscilla Martinez via email at prmamart@ucsc.edu or by phone at (830) 714-1144.

In supplying to the Tucson Chinese Cultural Center the photographs and ephemera listed on the attached document, I agree with the terms and conditions above.

Signature: _____ Date: _____

Contact details: (internal use only)

Name: _____

Title: _____

Address: _____

Phone: _____

Fax: _____

E-mail: _____

Tucson Chinese Cultural Center Oral History Program

Permission for Use of Images and Ephemera

Attachment: Inventory of Donated Items

Collection Name: _____
(name of donating organization or individual)

Donated by: _____

Date: _____

Scanned by: _____

Date: _____

Description of collection:

Please complete the following information here for each item:

Item No. (name/number of document) _____

Type of material (photograph, slide, menu, advertisement, etc.): _____

Brief physical description of scanned item: _____

Photographer/author/creator: _____

Copyright holder: _____

Details (people, year, location, etc.): _____

Item No. (name/number of document) _____

Type of material (photograph, slide, menu, advertisement, etc.): _____

Brief physical description of scanned item: _____

Photographer/author/creator: _____

Copyright holder: _____

Details (people, year, location, etc.): _____

Item No. (name/number of document) _____

Type of material (photograph, slide, menu, advertisement, etc.): _____

Brief physical description of scanned item: _____

Photographer/author/creator: _____

Copyright holder: _____

Details (people, year, location, etc.): _____

Item No. (name/number of document) _____

Type of material (photograph, slide, menu, advertisement, etc.): _____

Brief physical description of scanned item: _____

Photographer/author/creator: _____

Copyright holder: _____

Details (people, year, location, etc.): _____
